

Minutes
Eagle Township Board Meeting
Thursday, March 21, 2024
Eagle Twp. Hall - 14318 Michigan Street, Eagle, MI 48822

1. **Call to Order:** Meeting was called to order by Supervisor Stroud at 6:00 pm - Pledge of Allegiance.
2. **Present:** Trustee Dennis Strahle, Supervisor Troy Stroud, Clerk Laurie Briggs-Dudley, Treasurer Chelsea Hoppes, Trustee Michelle Hoppes
3. **Others Present:** Chris Khorey, McKenna Associates; John Clark, Chairperson Looking Glass Regional Fire Authority; Dave Pohl, Clinton County Commissioner; Tim Fair, Director of Clinton County Catalyst; Clinton County Catalyst Grant Writers: Debbie Parker and Karen Schafer
4. **Citizens:** Linn Romanik, Brad Rich, Jan Seeger, Pat Schaible, Rob Gross, Carolyn Donaldson, James Donaldson, Joe Haddix, Richard Elder, Martha Kenyon, Cori Feldpausch, San Juanita Lira, Casey and Joe Godlewski, Judy and Dick Sena, Janine Dyer, Leah Horn, Darrin and Debbie Grey, Pamela Brown, David VanderBroek, Curt Kenyon, Cheryl Moyer.
5. **Agenda Approval:** Motion by Supervisor Stroud supported by Trustee M. Hoppes to approve the agenda as amended. Motion carried.
6. **Citizens Comments:** None
7. **Consent Agenda:** Motion by Trustee Strahle supported by Treasurer C. Hoppes to accept the consent agenda as amended. Motion carried.
8. **Commissioner Report:** Clinton County Commissioner Dave Pohl reported that the Board of Commissioners (BOC) approved a Veteran's Treatment Court Program to assist veterans with counseling and mentoring. Recycling contracts were renewed with Granger. The Board of Commissioners approved that the County manage the Materials Management Plan rather than the State. This could take up to 3 years to complete. Remonumentation contracts were approved to reestablish survey points. This is a 40-year project. The Board approved fairground building repairs as well as Prosecutors office remodel.
9. **LGRFA Report:** John Clark, Chairperson Looking Glass Regional Fire Authority, reported that the average number of calls per month has increased by 80% over last year. The new ambulance has arrived and will be road ready in 3-4 weeks. A new fire truck is expected to be ordered in 2025 with delivery in 2027. The LGRFA has selected a grant writer to assist with the fire truck purchase.
10. **Eagle Township Planning Commission Report:** Chairperson Rob Currie gave an update on the February 16, 2024, meeting of the Planning Commission and an update on the Community Workshop that was held on February 22, 2024. The Planning Commission members received a lot of positive feedback from attendees at the Community Workshop. The Planning Commission is looking at future housing requirements for the Master Plan. Rob is working with BS&A to clarify which modules and functionality were purchased. We did not purchase BS&A Online Community Development which would replace the Google docs that McKenna developed for the Eagle Township zoning applications.

11. **Accounts Payable:** Motion by Trustee D. Strahle supported by Clerk Briggs-Dudley to approve paying the bills as presented as well as all other regular monthly bills. Motion carried.
12. **ARPA:** Supervisor Stroud reported that he was successful in having the Eagle Township ARPA funding account tied to his email Supervisor@eagletownship.org for reporting.

Motion by Trustee M. Hoppes supported by Trustee Strahle to redirect Eagle Township ARPA funds from the Clinton County Broadband project to a fire truck for the Looking Glass Regional Fire Authority. Roll Call Yes Votes: Trustee Strahle, Treasurer C. Hoppes, Clerk Briggs-Dudley, Trustee M. Hoppes, Supervisor Stroud. No Votes: None. Motion carried.

Motion by Trustee Strahle supported by Treasurer C. Hoppes to send a letter to the Clinton County Board of Commissioners regarding the redirection of Eagle Township's ARPA funds. Motion carried.

13. **Grants CC Catalyst:** Tim Fair, Director of Clinton County Catalyst, presented information about Clinton County Catalyst and how they can help Eagle Township find and apply for grant money. Clinton County Catalyst also works with businesses and municipalities in Clinton County on economic development to make the community better maintaining local control.

Citizen comments: Several citizens commented in favor of using Clinton County Catalyst to assist with grants for Eagle Township.

14. **Policy and RFP:** Motion by Clerk Briggs-Dudley supported by Trustee Strahle to reimburse Supervisor Stroud for meals purchased for the Board of Review members. Motion carried.

Motion by Trustee M. Hoppes supported by Supervisor Stroud to approve the lawyer policy as amended to include

- An RFP may be issued every two years.
- Update to Ex Officio Planning Commission member for Planning Commission approvals.
- Correction to have the Supervisor and Treasurer approve tax related requests.
- Change for Supervisor and Clerk approval list to include special assessments, Zoning Board of Appeals, and other operational/and or urgent matters.
- The Board will be notified via email by being blind copied upon approval of any legal request.

Roll Call Yes Votes: Treasurer C. Hoppes, Clerk Briggs-Dudley, Trustee M. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Motion carried.

15. **Assessor Agreements – Employment and Reappraisal:** Motion by Trustee M. Hoppes supported by Supervisor Stroud to approve the revised Randy Jewell, Assessor, At-Will Employment Agreement for a 4-year term from April 1, 2024, through March 31, 2028, with an annual salary of \$26,441.25 from April 1, 2024, through March 31, 2026, and an annual salary of \$26,922.00 from April 1, 2026, through March 31, 2028. Roll Call Yes Votes: Clerk Briggs-Dudley, Trustee M. Hoppes, Trustee Strahle, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Motion carried.

Motion by Trustee M. Hoppes supported by Supervisor Stroud to approve the Re-appraisal Contract for Randy Jewell for a 4-year term from April 1, 2024, through March 31, 2028. Roll Call Yes Votes:

Trustee Strahle, Treasurer C. Hoppes, Clerk Briggs-Dudley, Trustee M. Hoppes, Supervisor Stroud. No Votes: None. Motion carried.

16. **CPA Firm:** Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to approve executing the Account Engagement proposal with CPA firm the Rehmann Group. Roll Call Yes Votes: Clerk Briggs-Dudley, Trustee M. Hoppes, Treasurer C. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Motion carried.
17. **Supervisor Updates:** The IT expert was able to recover 800 documents from the previous supervisor's laptop. .gov domain request has been submitted. The Supervisor is waiting for a quote for cleanup of the basement which is estimated to be under \$500.
18. **CDARs Investments:** Treasurer C. Hoppes reported that she has invested in two CDARS with one of them maturing every two weeks.
19. **Insurance Update:** Trustee M. Hoppes reported that the township has received the increased endorsement binder for \$250,000 from our current insurance agency. No quote yet from EMC for coverage.
20. **Interim Zoning Ordinance Amendment Ordinance 02-2024:** Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to approve Interim Zoning Ordinance Amendment Ordinance No 02-2024 as presented. Roll Call Yes Votes: Trustee M. Hoppes, Trustee Strahle, Clerk Briggs-Dudley, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Motion carried.
21. **Master Plan Community Engagement Results:** Chris Khorey, McKenna Associates, reviewed the survey results.
22. **Tri-County Metro Narcotics Unit:** Motion by Trustee Strahle supported by Clerk Briggs-Dudley to contribute \$500 to the Tri-County Metro Narcotics Unit in combating the influx of drugs in Clinton, Ingham, and Eaton Counties for FY 24-25. Motion carried.
23. **Clinton County Historical Society:** Motion by Trustee Strahle supported by Supervisor Stroud to contribute \$150 to the Clinton County Historical Society to ensure the continued preservation of our county's rich history for FY 24-25 as allowed by MCL 399.161. Motion carried.
24. **Board Stipend Per Board Policy:** Motion by Treasurer C. Hoppes supported by Supervisor Stroud to follow the Board Policy Section 12.4 Expenses Reimbursing Township Officers for annual Communications and Copy Expense for FY 23-24. Motion carried.
25. **Media Policy:** Trustee M. Hoppes emailed out research regarding media and social media policies/guidelines. Trustee M. Hoppes requested all board members to review this information and email comments to her.
26. **Bike Race:** Discussion on Bike Race road closures in June and July 2024. Supervisor Stroud to get more information on this for the March 30, 2024, board meeting.

27. **Michigan Township Association (MTA) Online Training Subscription Renewal:** Motion by Treasurer C. Hoppes supported by Trustee Strahle to renew MTA Online Training Premium Pass Subscription for FY 2024-2025 for \$1900. Roll Call Yes Votes: Treasurer C. Hoppes, Trustee Strahle, Clerk Briggs-Dudley, Trustee M. Hoppes, Supervisor Stroud. No Votes: None. Motion carried.
28. **Invoice for Salting Township Hall:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to pay invoice to Jerry's Lawn Care for 2023-2024 hall maintenance services out of account 265 930 Township Hall Repairs. Motion carried.
29. **Adjournment:** Motion by Treasurer C. Hoppes supported by Supervisor Stroud to adjourn the meeting at 9:53 pm. Motion carried.

Laurie Briggs-Dudley, Clerk