

Eagle Township Lawyer Policy

Every two years the township may put out an RFP for a law firm, starting 04/01/2024.

The RFP will outline the required level of expertise and years of experience, and breadth of firm capability. It is noted that more than one attorney or firm may be needed depending on the type of expertise needed/expected. It is also noted that the Board may approve use of other attorneys based on need and situation even if not selected at the time of the RFP.

Standing approved Communication with the law firm as follows:

- Supervisor and FOIA officer for review of FOIA matters, when agreed on by both the Supervisor and FOIA officer.
- Supervisor and Ex Officio member of the Planning Commission for review of Zoning and Planning matters, when agreed on by both the Supervisor and Ex Officio member of the Planning Commission.
- Supervisor and Treasurer on taxes as needed outside of regular Board meetings, when agreed upon by both.
- Supervisor and Clerk on budget, contracts, grants, special assessments, Zoning Board of Appeal matters, operational items and/or urgent matters as needed outside of regular Board meetings, when agreed upon by both.
- The agreement will be documented by email and blind copy of the entire Board upon approval.
- All other items will be voted on by the Board as needed during township Board meetings.