

Regular Meeting
Eagle Township Board
January 4, 2001

1. **Call to Order** - The regular meeting of the Eagle Township Board was called to order at 7:30 p.m. by Supervisor Morris at the Eagle Township Hall, 14318 Michigan Street, Eagle, MI.

Members present were: Supervisor David Morris, Clerk Wendy Simmons, Treasurer Patti Schafer, Trustees Stephen Colby and Patricia Hazen, Deputy Clerk Jane Korroch. Also present were: Fire Chief Casey Godlweski and Jeremy Nagel of Community Newspapers and approximately ten township residents.

2. **Pledge of Allegiance** - Supervisor Morris offered the Pledge of Allegiance.

3. **Public Comment** - Supervisor Morris opened by providing residents with a brief overview of the Special Meeting held with Attorney Robert Robinson regarding the land use planning map and the rezoning by the court's consent judgment in the Landon Corporation development project.

Supervisor Morris stated that there is a Planning and Zoning Commission meeting on January 11, 2001. The meeting will be held at 7:30 p.m. in St. Johns.

Resident Judy Baldwin stated that her tax bill did not appear to include the Jones Road Special Assessment. Treasurer Schafer said she would check into it and contact Mrs. Baldwin personally.

4. **Approval of Minutes** - Treasurer Schafer made a motion to accept the minutes from the regular meeting of December 4, 2000, as printed. Trustee Hazen supported the motion. Ayes: 5, nays: 0, motion carried.

Treasurer Schafer made a motion to accept the minutes from the special meeting of December 20, 2000, as printed. Trustee Hazen supported the motion. Ayes: 5, nays: 0, motion carried.

5. **Treasurer's Report** - Trustee Hazen made a motion to accept the Treasurer's report as printed. Clerk Simmons supported the motion. Ayes: 5, nays: 0, motion carried.

6. **Letters to Board** - Clerk Simmons review the letters to the Board.

7. **Accounts Payable** - Supervisor Morris made a motion to pay the Township bills as listed, and all other regular bills that occur during the month. Treasurer Schafer supported the motion. Ayes: 5, nays: 0, motion carried.

8. **Draw lots for Planning Commission** - The board moved to carry over this action until the regular board meeting of February 5, 2001.

9. **Fire Board Meeting** - Supervisor Morris offered a synopsis of the January 3, 2001, Fire Board meeting. Treasurer Schafer reiterated her concerns regarding the end-of-year balance reflected on the official report distributed at the Fire Board Meeting. Supervisor Morris made note that the Eagle Township Board is on record as supporting the either the purchase or lease of a new tanker for the department.

10. **Plat Book Purchase** - Treasurer Schafer questioned if it may be time to purchase new Plat books in light of the many land splits that have been occurring. Supervisor Morris indicated that there continue to be many land splits in Eagle Township. He also commented that he has a fairly recent copy of the Plat book and would be happy to provide the Board members copies of the Eagle Township information.


11. **Authority and Responsibility of Michigan Township Officials, Boards and Commissions purchase** - Trustee Hazen made a motion to purchase one copy of the revised Authority and Responsibility of Michigan Township Officials, Boards and Commissions book. Trustee Schafer supported the motion. Ayes: 5, nays: 0, motion carried.

12. **Board Policies** - Clerk Simmons offered the opinion that it would be helpful to have a manual containing board policies. Deputy Clerk Korroch indicated that many board policies were contained in the old meeting minutes. Clerk Simmons offered to peruse the minutes of the previous Board meetings and draft some of the policies for Board approval at the next meeting.

13. **Publishing Minute Summary** - Treasurer Schafer made a motion, at Supervisor Morris' recommendation, to have the Clerk post an approved copy of the minutes at the Township Hall. Trustee Hazen supported the motion. Ayes: 5, nays: 0, motion carried.

14. **New Agenda Format/Consent Agenda** - Clerk Simmons asked the Board's opinion to trying a new format for the agenda. The Board was agreeable to considering the new agenda format.
15. **Computerizing Qualified Voter Registration File** - Clerk Simmons requested and received the Board's permission to explore options for computerizing the Township's qualified voter registration file.
16. **Computerizing Chart of Accounts and Accounts Payable** - Clerk Simmons asked the Board's permission to computerize the Clerk's portion of the chart of accounts and accounts payable. Supervisor Morris felt that it is best done by hand, rather than computer. Treasurer Schafer offered to work with Clerk Simmons in this regard as to the preparation of checks and other materials.
17. **Clerk's Computer Equipment** - Trustee Colby made a motion for the Township to pay rent for the use of Clerk Simmons' personal lap-top at a rate to be determined. Supported by Trustee Hazen. Aye: 5, nay: 0, motion carried.
18. **Filing Cabinet for Clerk's Use** - Trustee Hazen made a motion for Clerk Simmons to purchase a new four-drawer filing cabinet for official use at the Township's expense. Supported by Treasurer Schafer. Aye: 5, nay: 0, motion carried.
19. **Maintenance Employee** - Trustee Colby made a motion to employee Barbara Dunn as the new maintenance person for the Eagle Township Hall. Supported by Trustee Hazen. Aye: 5, nay: 0, motion carried.
20. **County MTA Meeting** - Supervisor Morris reminded the Board that the County MTA meeting will be hosted by Eagle Township on January 24, 2001, at 7:30 p.m.
21. **Clark Road** - Supervisor Morris brought before the Board the idea to invite residents of Clark Road between Eden Trail and Grange to attend the February Board meeting to discuss the idea of moving ahead this summer to prepare for black-top in 2002. Trustee Colby made the motion that the Board invite Clark Road property owners, between Eden Trail and Grange, to attend the February Board meeting. Trustee Hazen supported the motion. Aye: 5, nay: 0, motion carried.
22. **Street Light on M-100 at State Road** - Supervisor Morris indicated he has contacted Consumers Power regarding placing a street light on M-100 at State Road. He has not heard back from Consumers Power but will continue to pursue this endeavor.
23. **Stop sign at the corner of Eaton Highway and Jones Road/Benton Road** - Supervisor Morris has contacted the County regarding the getting the corner of Eaton Highway and Jones/Road/Benton Road to become a four way stop. The County has not replied at this time.
24. **Natural Beauty Request, McCrumb Road** - The request to have McCrumb Road declared a natural beauty road has been denied.
25. **Board of Review, Max Fish** - Supervisor Morris would like to appoint Max Fish as the new Board of Review member. Trustee Colby made a motion to appoint Max Fish to the Board of Review, and to approve expenses for Supervisor Morris and Mr. Fish to attend the 2001 Board of Review Training provided by the MTA. Trustee Hazen supported the motion. Aye: 5, nay: 0, motion carried.
26. **Purchase of State Surplus Items** - Fred Catlin would like to be reinstated to purchase state surplus items. Discussion followed and the Board believes that it would be possible for the Eagle Township park to obtain their own card to purchase state surplus items and should pursue that option on their own.
27. **Township Hall Tables** - Supervisor Morris indicated he is still looking to obtain information on purchasing lighter tables for the Township Hall.
28. **Niles Cemetery Fund** - Supervisor Morris raised the subject of the Niles Cemetery fund and inquired if it would be better to invest the balance in a perpetual care fund. After discuss the Board conclude that the fund is best left as-is.
29. **Adjournment** - Supervisor Morris moved to adjourn the meeting at 9:15 p.m. Clerk Simmons supported the motion. Aye: 5, nay: 0, motion carried.

2/5/01
Approved


Wendy K. Simmons, Clerk