

2024 Poverty Exemption Application Instructions & Guidelines

THIS APPLICATION SHOULD BE RETURNED TO: Mailing Address & Building Location:

Randy Jewell, Eagle Twp Assessor
298 Bonnie Brook Dr, Charlotte MI 48813
Email randy@taxassessing.com
Ph 517-541-1555
<https://www.eagletownship.org/>

Under the Poverty Exemption Policy, the Eagle Township Board of Review has the authority to reduce the amount of property taxes for a qualified applicant for the year in which the applicant applies.

Generally, Poverty Exemptions are for the current tax year only and do not apply to tax bills that were issued in previous years. However, an application may be submitted for the immediately preceding tax year only as described in MCL 211.7u(10).

To qualify for the Poverty Exemption, an applicant must meet these requirements:

- Be an owner of and occupy as a principal residence the property for which the exemption is requested.
- Produce a valid driver's license or other form of identification if requested.
- Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested by the City Assessor or Board of Review.
- File a complete "Application for MCL 211.7u Poverty Exemption" and "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty" with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence who are required to file federal or state income tax returns, filed in the immediately preceding year or in the current year. This includes any property tax credits. For any person residing in the principal residence who is not required to file federal or state income tax returns, file a "Poverty Exemption Affidavit." **SUBMIT COPIES OF SUPPORTING DOCUMENTATION ONLY, PLEASE DO NOT SUBMIT ORIGINALS. DOCUMENTATION WILL NOT BE RETURNED.**
 - 2023 FEDERAL INCOME TAX RETURN (1040) with W 2's & 1099's.
 - 2023 MICHIGAN INCOME TAX RETURN (MI-1040)
 - 2023 HOMESTEAD PROPERTY TAX CREDIT FORM (MI-1040CR)
 - 2023 SOCIAL SECURITY BENEFIT STATEMENT (SSA-1099)
 - YEAR END STATEMENTS FOR ASSET INFORMATION
- Not have an ownership interest in any other real estate other than the principal residence.
- To be eligible for a full poverty exemption in Eagle Township, the household must meet the federal poverty income guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services, which for use in 2024 poverty exemptions are:

<u>Persons Residing in Residence</u>	<u>Annual Allowable Income</u>
1 person	\$14,580
2 persons	\$19,720
3 persons	\$24,860

4 persons	\$30,000
5 persons	\$35,140
6 persons	\$40,280
7 persons	\$45,420
8 persons	\$50,560
For Each Additional Person add	\$ 5,140

- Provide a list of all assets. The total value of all assets, excluding the principal residence, may not exceed the asset standards listed below.

<u>Persons Residing in Residence</u>	<u>Annual Allowable Income</u>
1 person	\$20,000
2 persons	\$25,000
3 persons	\$30,000
4 persons	\$35,000
5 persons	\$40,000
6 persons	\$45,000
7 persons	\$50,000
8 persons	\$55,000
For Each Additional Person add	\$ 5,000

- The Board of Review meets to review these applications three times a year at their March, July & December meetings. For consideration at that month's Board of Review, the filing deadline for Poverty Exemption Applications for the 2024 tax year are as follows: March 1, 2024; July 1, 2024; and December 1, 2024.
- An application may be submitted for the immediately preceding tax year only as described in MCL 211.7u(10) for consideration at the July and December Board of Review meetings only.

Poverty Exemption Notes:

- A Poverty Exemption, if granted, applies only for the current tax year that the application is made.
- An application for poverty exemption, for a specific principal residence, may only be acted upon by the Board of Review once per year.
- If an application is received and is incomplete at the March or July meetings, the Board of Review will table any motions on the application in hopes that the applicant will complete the application by the following meeting. Applications that are incomplete as of the December meeting cannot be tabled and will be denied for that tax year.
- Please be aware that as an applicant for Hardship Exemption, you must also comply with the following section of the Michigan Compiled Laws:

Section 211.118 Perjury: Any person who, under any of the proceedings required or permitted by this act, shall willfully swear falsely, will be guilty of perjury and subject to its penalties.
- Please be aware that the Board of Review MUST conduct their meetings according to the Open Meetings Act.

Poverty Exemption Applications are available from the Assessor's Office at any time throughout the year. For any additional information, you may contact the assessor at (517) 541-1555.