

Minutes  
Eagle Township Board Meeting  
Thursday, December 21, 2023  
Eagle Twp. Hall - 14318 Michigan Street, Eagle, MI 48822

1. **Call to Order:** Meeting was called to order by Supervisor Stroud at 6:00 pm - Pledge of Allegiance.
2. **Present:** Trustee Dennis Strahle, Supervisor Troy Stroud, Clerk Laurie Briggs-Dudley, Treasurer Chelsea Hoppes, Trustee Michelle Hoppes
3. **Others Present:** Dave Pohl, Clinton County Commissioner; Chris Khorey, McKenna Associates; Kyle O'Meara, Fahey Schultz Burzych Rhodes PLC; Doug Steffen, Managing Director Clinton County Road Commission; Mike Frederick, Clinton County Road Commissioner
4. **Citizens:** Rob Gross, Janine Dyer, Carolyn and Jim Donaldson, Casey Godlewski, Rob Currie, Judy Bronsen, Pam Brown, Tim Failor, Becky Theis, Linn Romanik, David VanderBroek, Curt and Martha Kenyon, Darrin Gray, Emily Chase, Larry Schulte, Diane Schulte, Mark Higbee, Steve Colby, Leah Horn, Nikki Selleck, Brad Rich
5. **Citizens comments:** Motion by Trustee Strahle supported by Treasurer C. Hoppes to activate section 5.2.1 of the Board Policy to allow citizen comment after each agenda item after Board discussion and prior to Board vote. Motion carried.
6. **Citizens Comments:** None
7. **Consent Agenda:** Motion by Trustee Strahle supported by Clerk Briggs-Dudley to accept the consent agenda as amended. Motion carried.
8. **Agenda Approval:** Motion by Clerk Briggs-Dudley supported by Supervisor Stroud to approve the agenda as amended. Motion carried.
9. **Road Commission Report:** Doug Steffen, Managing Director of Clinton County Road Commission, gave a recap of 2023 road work completed in 16 townships for \$3.6 million dollars. The new Road Commission facility opened in September. The State of Michigan has earmarked grant money of \$13.5 million dollars for two projects in Clinton County. Project 1 to update Chandler Road in East Lansing/Bath and project 2 to make Dewitt Road from M-21 north to Kinley Rd a Class A all-season road with the design of both projects in 2024 and construction in 2025. Gravel contracts will be given to the townships earlier than last year. EGLE is looking to revise dust control requirements after push back from all over the state. The Road Commission will recommend road projects to Eagle Township and will schedule a road tour of the township.
10. **Commissioner Report:** Clinton County Commissioner Dave Pohl reported that the Broadband Project is awaiting results of the comment period and will then proceed with the next steps. This is a \$27 million dollar project paid for by grants, the provider, and Clinton County. The Board of Commissioners authorized Central Dispatch to approve a contract for Fiber Connection services to have a direct contact between Eaton County and Clinton County dispatch centers to improve service for those in Clinton County that are served by Eaton County/Delta Township emergency services.

Parks and Greenspace will be applying for State of Michigan clean boats, clean waters grant to allow cleaning of boats before putting them in the water. Board of Commissioners approved Granger request to increase the annual cap limit from 2 million to 2.5 million cubic yards of waste to be landfilled. Studies continue on replacing the Jail in 3-5 years. The State is in discussions with installers to adopt a statewide Septic Code. Michigan is one of the few states without a statewide code.

11. **Airport Advisory Board Appointment:** Motion by Trustee Strahle supported by Clerk Briggs-Dudley to appoint Stephen Colby to the Abrahms Airport Advisory Board as a representative for Eagle Township for the remainder of Patti Schafer's term which expires 12/31/2025. Motion carried.
12. **LGRFA Report:** Trustee Strahle gave an update on Looking Glass Regional Fire Authority. Delta Township takes care of staffing the LGRFA. A new ambulance is due in March/April. The station is over 20 years old and had a roof leak last month. Expectations are to purchase a new combination engine/tanker truck in 2-5 years for a cost of \$1 million dollars.
13. **Eagle Township Planning Commission Report:** Trustee M. Hoppes gave an update on the work the Planning Commission has been doing and reviewed the 2023 Planning Commission Annual report. The Planning Commission has completed a Master Plan project timeline with McKenna Associates. Letters have been mailed to adjacent municipalities that the Master Plan process is underway for Eagle Township. The Planning Commission is working on a list of recommendations to the Board for the January 18, 2024, meeting. A Public Engagement day to get public input on the Master Plan is being planned.
14. **Accounts Payable:** Motion by Trustee Strahle supported by Clerk Briggs-Dudley to approve paying the bills as presented as well as all other regular monthly bills. Motion carried.
15. **Planning and Zoning – Update to Establish A Planning Commission Ordinance 01-2023:** Motion by Clerk Briggs-Dudley supported by Trustee Strahle to Adopt Ordinance 02-2023 to Amend Ordinance 01-2023 Confirming the Planning Commission and Its Zoning Power as amended. Roll Call Yes Votes: Trustee Strahle, Trustee M. Hoppes, Clerk Briggs-Dudley, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Absent: None. Ordinance adopted.
16. **Planning and Zoning – Resolution to Adopt Interim Zoning Ordinance:** Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to adopt Resolution for an Interim Zoning Ordinance resolution 12-21-2023-01 as presented. Roll Call Yes Votes: Trustee M. Hoppes, Clerk Briggs-Dudley, Treasurer C. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Absent: None. Resolution adopted.

**Citizen Comments:** Comments to keep the waiver in the ordinance to give options to people that may have a hardship such as an ADA situation.

17. **Planning and Zoning – Ordinance for Moratorium on Zoning Permits:** Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to Adopt Ordinance 04-2023 Ordinance Enacting a Moratorium on the Issuance of any Zoning Approvals during the Transition Period from Clinton County Zoning to Eagle Township Zoning as amended. Roll Call Yes Votes: Treasurer C. Hoppes, Clerk Briggs-Dudley,

Trustee M. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Absent: None. Ordinance adopted.

18. **MEDC Response to Resolution to Rescind NDA:** Motion by Trustee Strahle supported by Trustee M. Hoppes to place the Michigan Economic Development Corporation (MEDC) response on file without further action. Motion rescinded.

Motion by Supervisor Stroud supported by Trustee M. Hoppes to refer the MEDC response to Eagle Township Resolution 11-29-2023-01 to Terminate the NDA to the Township attorney for Board review in January. Roll Call Yes Votes: Clerk Briggs-Dudley, Trustee M. Hoppes, Trustee Strahle, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Absent: None. Motion carried.

19. **Planning and Zoning – Insurance:** Motion by Trustee M. Hoppes supported by Trustee Strahle to work with the David Chapman agency on increasing the Regulatory Taking of Private Property (Zoning) liability coverage limit to \$250,000 from \$100,000 for a cost of \$3,000 for Zoning Administration effective January 1, 2024. Motion carried.
20. **Planning and Zoning – Planning Commission Members:** Motion by Trustee M. Hoppes supported by Trustee Strahle to make Planning Commission members and Zoning Board of Appeals members employees of Eagle Township. Motion carried.
21. **Planning and Zoning – Public Engagement Day:** Motion by Trustee M. Hoppes supported by Trustee Strahle to direct the Eagle Township Planning Commission to move forward with the Public Engagement date of February 22, 2024, for Master Planning and to work with McKenna to get marketing material out within a budget of \$1,500 for postage. Motion carried.

**Citizen Comments:** Citizen comments concern that this is not a fiasco like the April Open House. There needs to be good marketing to inform residents of the purpose and how the open house will work and will help the township.

22. **LGRFA Board Appointment:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to reappoint John Clark to the Looking Glass Regional Fire Authority Board as a representative for Eagle Township for a 3-year term to expire 12/31/2026. Motion carried.
23. **Marijuana Ordinance petition letter:** Motion by Trustee Strahle supported by Trustee M. Hoppes to place Mr. Grandstaff's letter and information on file without action. Motion carried.
24. **Appointment of Ex-Officio member to Eagle Township Planning Commission and Opening on Planning Commission:** Motion by Trustee Strahle supported by Treasurer C. Hoppes to appoint Trustee Michelle Hoppes to the Eagle Township Planning Commission as the Eagle Township ex-officio representative for her term in office. Motion carried.

Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to request the Eagle Township Planning Commission to provide a recommendation to the Supervisor to fill the open position on the Planning Commission per the Planning Enabling Act. Motion carried.

25. **2024 Meeting Schedule Resolution:** Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to adopt resolution 12-21-2023-02 Resolution to Establish 2024 Board of Trustees Meeting Dates for Eagle Township with the following amendments to accept the April 18 meeting date and change the December 19 meeting date to December 12. Roll Call Yes Votes: Trustee Strahle, Treasurer C. Hoppes, Trustee M. Hoppes, Clerk Briggs-Dudley, Supervisor Stroud. No Votes: None. Absent: None. Resolution adopted.
26. **2024 Poverty Guidelines Policy/Resolution:** Motion by Trustee M. Hoppes supported by Trustee Strahle to adopt Resolution 12-21-2023-03 Resolution Amending Poverty Exemption Policy as amended to correct spelling on principal. Roll Call Yes Votes: Clerk Briggs-Dudley, Trustee M. Hoppes, Trustee Strahle, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Absent: None. Resolution adopted.
27. **2024 Conferences and Training:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to allow Board Members and their deputies to attend educational sessions in calendar year 2024. Training will be reimbursed after providing proof of payment and training attendance. Motion carried.
28. **Books for Planning Commission:** Motion by Trustee Strahle supported by Treasurer C. Hoppes to allow the Planning Commission to purchase applicable books from Michigan Townships Association (MTA) with a cost not to exceed \$200. Motion carried.
29. **Future Agendas Citizen Comments:** Motion by Clerk Briggs-Dudley supported by Supervisor Stroud to invoke section 5.2.1 of the Eagle Township Policy to allow citizens to speak on agenda items by updating the Eagle Township Meeting Agenda section of Citizen's Comments to state that this section is for "comments (items not on the agenda)". Motion carried.
30. **December 13 minutes:** Motion by Treasurer C. Hoppes supported by Trustee Strahle to accept the December 13 Special Meeting minutes as presented. Motion carried.
31. **Flags for the Cemeteries:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to approve purchase of 288 cemetery flags and 5 medallions from Collins Flags for 2024 prior to the January 1 price increase for a total cost not to exceed \$600 including shipping. Motion carried.
32. **Board of Review training and software:** Supervisor Stroud will work with the Board of Review members on attending training for 2024.  
  
Motion by Clerk Briggs-Dudley supported by Trustee Strahle to approve a purchase of ApexSketch V7 Pro software for the Supervisor to be used in his role as secretary of the Board of Review at a cost of \$655 including 1 year of maintenance with an annual support fee to be assessed after 1 year. Motion carried.
33. **Adjournment:** Motion by Treasurer C. Hoppes supported by Trustee M. Hoppes to adjourn the meeting at 9:48 pm. Motion carried.

Laurie Briggs-Dudley, Clerk