

## Eagle Township Planning Commission

November 2, 2023 – Meeting Minutes **(DRAFT)**

**Call to Order:** Meeting called to order at 7:00PM at the Eagle Township Hall.

**Roll Call:** Richard Jones (present), Eric Sutherland (present), Michelle Hoppes (present), Robin Currie (present), John Iszler (absent - excused).

**Citizens:** Janine Dyer, Cori Feldpausch, Dennis Strahle, Patti Schafer

### **Pledge of Allegiance**

**Approval of Agenda:** Jones moves and Hoppes seconds to remove Item C (Township Notifications Variance Application) and Item D (ITC, Electrical Transmission) from Correspondance, and add ORV Ordinance to Correspondance. Voice vote - all in favor to adopt agenda as presented with addition above. Motion passes.

**Approval of Minutes:** Hoppes moves and Jones seconds to approve minutes of October 5, 2023 planning commission meeting with four spelling corrections. Voice vote – all in favor to approve minutes as presented. Motion passes.

**Correspondence:** Eagle Township Access/Keys Acknowledgement Form, Eagle Township Compensation W9 Form, Clinton County ORV Ordinance.

**Public Comment on Agenda Items:** None

### **Old Business**

**Discussion of Proposals for Assistance with Planning and Zoning:** Currie has prepared a Request For Proposals (RFP) for assistance with Eagle Township Planning and Zoning. Currie summarized the RFP and reviewed the contents. The deadline for submitting proposals was changed to 5:00 PM on November 17, 2023. Hoppes moves to accept RFP as written and have Currie administer. Second by Jones. Roll-call vote to adopt motion: Hoppes (Y), Jones (Y), Sutherland (Y), Currie (Y). Motion Passes.

**Discussion on MTA training:** Sutherland has registered for training and is about ¼ complete.

**Discussion on Industrial Facilities & Tax Abatement:** The motion from October 5, 2023 was considered by the Eagle Township Board. No Action was taken. Hoppes moves to request the Eagle Township Board to allow the Eagle Township Planning Commission to help establish guidelines for industrial districts only. Second by Currie. Discussion: Hoppes notes that many other townships have guidelines. Currie notes that Eagle Township Planning will help establish districts for planning purposes. Roll-call vote to adopt motion: Hoppes (Y), Jones (Y), Sutherland (Y), Currie (Y). Motion Passes.

### **New Business**

**Discussion of PC-44-23 SP Application for Commercial Site Plan, Paxton Products:** It was noted that the Eagle Township Board has already recommended to Clinton County that the site

plan be accepted. Motion by Hoppes to request the Eagle Township Board provide site applications and site plan revisions to the Eagle Township Planning Commission for review and recommendation for the Eagle Township Board's consideration during next scheduled Planning Commission meeting and prior to the Eagle Township Board sending approval to the Clinton County Planning Commission. Second by Currie. Discussion: Currie, Hoppes, and Sutherland would like time to thoroughly consider requests for comment and response. Roll-call vote to adopt motion: Hoppes (Y), Jones (Y), Sutherland (Y), Currie (Y). Motion Passes. Currie will contact Clinton County prior to establishing meeting dates for the Eagle Township Planning Commission for 2024.

**General Public Comment:** None.

**General Planning Commission Discussion:** Currie would like to compare and review the 2002 Eagle Township Master Plan and the 2022 Clinton County Master Plan. Currie will forward a more legible version of the 2002 Eagle Township Master Plan to the Eagle Township Planning Commission. The review of the Watertown Township Master Plan was discussed. Currie plans to attend the next Watertown Township Planning Commission meeting. Currie would like to know what the expectation for comment is. Currie will search MSU Extension and Hoppes will consult other resources to determine the obligation of the Eagle Township Planning Commission.

Next meeting December 7, 2023 at 7PM.

**Adjournment:** Motion by Hoppes to adjourn. Second by Sutherland. Voice vote – all approved. Motion passes. Adjourned at 7:46 PM.

Respectfully submitted,

Eric D. Sutherland, PE

Secretary